

**MINUTES**  
**Regular Meeting**  
**HOLLISTON HOUSING AUTHORITY**  
**December 13, 2023**

**1. Chairman called the meeting to order:**

Roll Call: @ 6:00 PM

Present: Fred Bray

Anthony Damigella

Carl Damigella

Absent: Hayley Fetrow

**2. Minutes:**

Upon vote, motion by Commissioner Anthony Damigella to approve the November 8, 2023, minutes, seconded by Commissioner Carl Damigella

**Vote: 3-0**

**3. Account Payable Warrant**

Upon vote, motion by Commissioner Anthony Damigella to approve the December 13, 2023, Account Payable Warrants as presented, seconded by Commissioner Carl Damigella

**Vote: 3-0**

**4. Financials**

**5. Vacancy Report** - no vacancies

**6. Old Business:**

**7. New Business**

- a. Motion to approve the Substantial Completion of the Exterior painting Project at Cole Court.  
Deferring this until January, no paperwork came in.

**8. Other Business**

- a. William Scanlan –

- Painting is done.
- Kitchen Project – bids will go out in the Spring.
- Flooring in Hallways, waiting on final paperwork.
- More details to come regarding the parking lot for family units.

- b. Section 8 –

**9. Other appropriate Business to come before the board –**

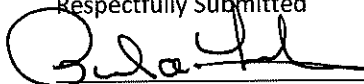
**10. Residents**

- Carl Damigella - Beam holding up pouches on building 4, paint is peeling already.
- Flooring project, building 7: floor issue in hallways – look into piece coming up off floor and a piece sticking out.
- Door Painting was done last Saturday, building 7 - they were not notified in advance.
- Problem tenant
- Community room: constant stealing out of community room: Christmas decorations, toilet paper, pump soap and air fresheners out of bathrooms and laundry room. Maintenance is aware, keeps happening. Magic markers out of the community room were taken as well. Want something done.
- Some of the lights behind buildings are not working, please check them out.
- Parking, someone blocked handicap spot, police had to be called.

**11. Next Board Meeting: January 10, 2024**

No further business to come before the board: Upon vote, motion by Commissioner Carl Damigella, seconded by Commissioner Anthony Damigella, it was voted to adjourn the meeting at 6:32 PM.

Respectfully Submitted

  
Paul O. Landers, Executive Secretary